



Settling in Policy

The nursery appreciates that it may be difficult for parents to leave their child for the first time. Therefore, we offer parents free settling sessions before the child starts the nursery so that parents and children can become familiar with the environment.

The settling in process is as follows:

1. Parents and child(ren) come for a tour of the nursery and play together in the room for 1 hour. This is so that the child can explore the environment with the comfort of their parent close by. Parents can meet the staff that will be caring for their child.
2. Parents bring their child to the nursery and let them play with staff and other children for 1 hour whilst the parent speaks with the child's nominated 'settling buddy' to complete the paperwork on the child's routine, likes and dislikes and development starting points.
3. Finally, there will be another 1 hour where the child plays without parent/carer. This is so that the child learns that although the parent may leave they always come back. During this time the parents can leave the nursery or wait in the reception area.

When your child first attends the nursery extra special consideration will be given. All children are individual and it may take different amounts of time for them to settle into the nursery environment. In this period we ensure that every care is taken to make sure that your child feels safe and secure.

We aim to do this by providing a named Key Person, allowing them their comfort blankets and teddies along with soothers if required. As the settling in period continues, we will encourage your child to leave their comforts in their drawer so they are safe and accessible whenever they are needed.

We aim to provide a structured day so that your baby, toddler or child becomes familiar with the environment therefore over time they will come to understand the day within the nursery making them feel safe and secure.

If you have any concerns at any time when your baby, toddler or child starts at the nursery then please come and discuss it with us. An unhappy baby, toddler or child creates an unhappy parent/carer so please come and talk to us.